**NOTES FROM THE P C C MEETING**

**HELD ON 6th APRIL 2025**

**CONFIDENTIALITY**

Fr Michael reminded members that confidential matters needed to be kept within the meeting and not discussed outside it. An edited version of the minutes (omitting confidential details but adding context, where necessary) was published in print and on the church’s web-site.

**PCC FINANCIAL LIABILITY**

A copy of the Diocesan PCC Financial Liability Statement would be circulated to PCC members for signature.

**ADOPTION OF THE FORMAL SAFEGUARDING STATEMENT 2025**

The House of Bishops’ “Promoting a Safer Church – Safeguarding Policy Document” was AGREED. A formal safeguarding statement was signed by the Vicar and Churchwardens and would be displayed in the Church and in the Church Hall.

**APPOINTMENTS**

The following were AGREED:

**Officers:**

**Chairman** The Rev’d Michael Payne

**Vice Chairman** Dennis Ashurst

**Treasurer** Barbara Potter

**Secretary** Mike Welch

**Electoral Roll Officer** Doreen McIntosh

**Sub-committees:**

**Standing Committee –** Fr Michael, Dennis Ashurst, Doreen McIntosh,   
Barbara Potter, Mike Welch.

**Fund Raising & Social Committee** – Fr Michael, Jenny Rawlinson, Barbara Potter,   
Janet Trevor. *Co-opted: Sylvia Casey, June Cook,   
Mavis Prater.*

**Nursery School Management Committee** *(Church representatives)* - Fr Michael,

Ann Ashurst, Caroline Brignall, Jan Hollands.

**Pastoral Team** - Fr Michael, Ken Barnes, Margaret Bramble, June Cook,   
 Rob Hollands, Sylvia Munns, Jenny Rawlinson, Janet Trevor.

**Other Appointments:**

**Data Protection Officer** **-** Mike Welch

**Parish Safeguarding Officer** **-** Janet Trevor **(**Leslie Caswell was willing to work

alongside Janet for the present)   
**Lead Recruiter** - Janet Trevor at present (Jan Hollands had agreed

to take on this role in due course)

**Health & Safety Officer -** Les Munns

**Churches Together in Gravesham –** Sylvia Munns

Mike Welch 16/4/2024